

Minutes of the Annual General Meeting of PCANZ

Thursday 12th January 2023 7.15pm

Epsom Girls Grammar , Epsom House Common Room.

Attendance: Carrie Carey, Toni Hartill, Nick Brandon, Carole Sheppard, Lorraine Sabini, Deborah Crowe, Mikaela Nyman, Diana Smallfield, Bridget Burnett, Esther Hansen, Jude Gordon, Lisa Feyen, Ina Arraoui, Janet Fox, Kristeen Lockett, Karen Dravitski, Julie Moonlight, Kathy Reilly, Kate Buckley, Sharon Alderson, Paula Warren, Maria Melino, Ellen Blake, Valerie Cuthbert, Elane Wiseley, Julia Ellery, Rachel Knight, Gretchen Buwalda, Pam Hastings, Julz Henderson, Lynne Wilburn, Di Harries, Kathy Boyle, Marion Bright, Diane Charraz, Cate Godwin, Maree Brogden, Linda Evangaline, Toni Mosley

AGM Apologies: Anna Nelson, Basia Smolnicki, Terrie Reddish, Jeannie Randall, Margaret Scott, Beth Charles, Rachel Stockley, Mark Graver, Ruth Vega, Heather MacDonald, Diane Coleman, Joelle Xavier, Catherine MacDonald, Prue MacDougall, Gaby Read, Pat Grove-Hills, Jacqueline Aust, Heather Partel, Joanna Fieldes, Virginia Guy, Marci Tackett, Bev Head, Margaret Ann Barnett, Marty Vreede, Alison Murray, Sally-Ann Davies

Apologies accepted:

Di Smallfield / Kristeen Lockett

Minutes from 2022: Taken as read

Lynne Wilburn / Di Harries

Matters arising: The 2022 AGM minutes are on the PCANZ website at <https://www.printcouncil.nz/regional-reps> to ensure new members who have joined during the year have access to them.

Chairperson's report: This was read by Kathy.

Marion Bright / Di Harries

A copy of the report is included in the appendix below (SEE APPENDIX 1)

Treasurer's report: Di noted that the report has been audited in time for the AGM this year. Di explained that the main expenditure was for the publication. The summer school, exhibitions, awards, website and auditing are expenses still to come out.

Balance for the year ending 2021 \$28,489.35

Balance for the year ending 2022 \$46,147.64

The Treasurer's report is included in the appendix (SEE APPENDIX 2) Di Harries / Julz Henderson

A query was made about the scholarship for the Summer School. This scholarship was put on hold during the Covid years. Kathy explained that Gary Tricker's estate has offered the contents of his studio to the Print Council. This may be a source of income for this scholarship. The executive will look into this.

Marion Bright presented a gift and card to Kathy and Di with thanks for their long service and invaluable work on behalf of the executive members.

Marion and Kathy talked about the future of the Print Council and the need to restructure; to encompass technology and to move from a completely volunteer organisation.

Election of Officers:

Executives elected (7 members)

Individual positions will be allocated by the executives.

Marion Bright (web administrator)

Lynne Wilburn (exhibitions officer)

Kathy Reilly (treasurer)

Di Smallfield (experienced with education)

(all above)

Kathy Boyle / Di Harries

Marci Tackett (executive member)

Kristeen Lockett / Di Harries

Part Year (6 Months)

Heather Partel (treasurer support on executive only for the first 6 months)

Kathy Boyle/Di Harries

Kathy Boyle (immediate past president on executive only for first 6 months)

Pam Hastings/Julz Henderson

Esther Hansen (executive elect) will be an observer with the possibility of becoming an executive member later in the year when Heather resigns.

The executive will co-opt or appoint a chairperson at a later date.

Marion Bright/Lynne Wilburn

Kathy Boyle proposed that Marty Vreede become an honorary member of the Print Council

Kathy Boyle / Di Harries / Carried

Meeting finished at 8.32pm

APPENDICES:

1. CHAIR REPORT 2023

Welcome to 2023 PCANZ AGM, it's great to see you all here.

I would like to thank all the members for their support and make special mention of the following people for all their help and support in the past year, it is their willing assistance that makes the job of chairperson possible.

A very big thank you to Di Smallfield for the amazing amount of work she did in helping make this Summer School happen. Di has also once again coordinated a wonderful quarterly PCANZ newsletter keeping all the members up to date with the regional and national activities. Thank you to the regional reps who have contributed their news and kept us informed of what has been an exceptionally busy and active printmaking year .

Thank you to the executive committee for all their help and support.

Di Harries who has spent many hours working in the position of treasurer, and subscriptions officer with her usual efficiency and enthusiasm. She has been a great support to me as chair, an amazing asset to the Print Council and will be greatly missed.

Thank you to Marion Bright for maintaining our website and keeping its contents up to date, Marion your work is very much appreciated as is the way your cheerful, patient assistance in guiding those of us who are less up to speed with the mysteries of the digital world (me !).

Lynne Wilburn has continued to perform a stella job organising the various PCANZ exhibitions, her attention currently focused on the "Celebration" exhibition to be held at Aratoi in March. Her attention to detail greatly assists in the smooth running of these exhibitions. Thank you Lynne.

A big thank you Jules Henderson and Rosalie Thompson for their great organisation of the Small Print Exhibition has enabled PCANZ work to be exhibited throughout New Zealand, raising the awareness of the Print Council to a wider audience.

After some intensive work by the publication team over the past year the publication "Proof " went to press in June and was launched in October. This has been a massive task for the publication team of myself, Di Harries and Heather Partel and we have been absolutely delighted with the response it has received nationally with a bevy of favourable reviews and radio interviews. Heather was instrumental in getting Massey University Press on board and her meticulous eye for detail proved invaluable throughout the production of "Proof".

Activities

Summer school 2022 Nelson

This was planned with some apprehension because of covid but we were extremely lucky as it neatly slotted in between two lockdowns. The workshops were fully subscribed and we were made to feel very welcome at the Nelson College for Girls and contributed to the extremely successful and Summer School.

Bestiary

The bestiary project proved to be a great hit with well over 100 PCANZ members participating plus a contingent of 8 Welsh printmakers. Thank you Di Harries and the regional coordinators for making the project such a success.

Small Print

The small print travelled to 8 different venues throughout NZ helping create an awareness of the PCANZ and printmaking to a wider NZ audience.

Print Exchange

A very popular print exchange with the Fire Station Melbourne, PCANZ, and Impress Brisbane was coordinated by Lynne Wilburn whose great organisational skills guaranteed a very successful project.

Publication

As already stated "PROOF has been a huge success, several of the regions have held or are shortly to hold launches at their local bookshops / libraries to which celebrate the publication, and we have seen a noticeable increase in our membership since its launch.

This is my final AGM Chairperson's report as I am stepping down from the position after approx. 12 years. PCANZ has been a large part of my life for over 20 years and hopefully will continue to be.

Over this time I have made wonderful friendships, had the opportunity to participate in some great workshops, work with superb printmakers, meet fabulous artists and experienced many joyous moments, all that are treasured memories.

I am leaving the position in the knowledge that the Print Council is a strong, vibrant, growing organisation and look forward to seeing it continue to blossom and develop further in the future.

APPENDIX 2. TREASURER'S REPORT



Print Council of Aotearoa New Zealand Inc
Statement of Receipts and Payments
For the Year Ended 31 March 2022

	<u>2022</u>	<u>2021</u>
Receipts		
Members Subscriptions	9,897.50	8,835.00
Exhibition Costs Recouped	5,318.40	2,440.00
Workshops	22,965.00	17,676.89
Exhibitions Sales	11,737.77	4,262.00
Publication	1,225.00	-
Grant Received on behalf of Third Party	4,000.00	-
Interest Received	388.24	2,022.57
Press Hire Income	200.00	580.00
Total Income	<u>55,731.91</u>	<u>35,816.46</u>
Opening Balance		
Westpac 00 account	28,489.35	27,942.98
Westpac Term Deposit	61,059.00	50,816.38
	<u>145,280.26</u>	<u>114,575.82</u>
Payments		
Bank Fees	123.58	122.25
Exhibition Costs	3,263.20	2,132.14
Exhibition Sales	11,701.20	3,177.00
Workshop Tuition/Workshop Costs	21,213.21	16,308.67
Postage & Stationery	-	169.72
Publication Expenses	9,337.68	-
Audit Fees	1,000.00	800.00
Web Expense	521.05	122.69
Awards, Gifts, Scholarships	500.00	2,195.00
Total Expenditure	<u>47,659.92</u>	<u>25,027.47</u>
Closing Balance		
Westpac Term Deposit	51,472.70	28,489.35
Westpac 00 account	46,147.64	61,059.00
	<u>145,280.26</u>	<u>114,575.82</u>

I have reviewed the accounting records of the Print Council of Aotearoa New Zealand Inc for the year ended 31 March 2022. This has been conducted in accordance with generally accepted auditing standards in New Zealand, except that the work was limited in that there was no audit trail that could be adopted to ensure that all income was truly accounted for. This is a common situation when dealing with organisations such as Print Council of Aotearoa New Zealand Inc.

Subject to this proviso, I have received all the information I have required and can confirm that, according to the records produced for my perusal, in my opinion this statement sets out correctly the income and expenditure of this organisation as at the 31 March 2022.

SNaP Financial Management Ltd

SNaP Financial Management Ltd
P O Box 2032
HASTINGS 4156

28th November, 2022.